

MINUTES

**2021 Annual General Meeting of
Oswestry BID Limited (Company No. 10675349)**

Venue: The Wynnstay Hotel

Date: Tuesday 23rd November 2021 at 4pm

Attendees:

- Ian Follington, Chair
- James Woodward – Cold Move Ltd
- Patrick Evans – Evans Enterprises
- Stuart Phillips – Celt Rowland
- Lee Lucks – Oswestry Bowland Tourism
- Tim Morris – Booka
- Tania McGee – Lanyon Bowdler LLP
- Mark Derham – Bridge Coffee
- Duncan Tipton – Wilko Ltd
- Samantha Cleal – Niche Patisserie Ltd
- John Waine - Honorary Officer (Oswestry BID)
- Adele Nightingale – Oswestry BID Manager
- Lindsey Pierce – Oswestry BID Assistant Manager
- Andrew Clarke – Morris Clarke
- Graeme Kirkham – Knock and Snitch

Welcome and Apologises

Ian Follington, as Chair, opened the meeting and welcomed Members and observers.

He noted that this was the fourth Annual General Meeting of Oswestry BID Limited.

Apologies:

- Laurel Roberts – The Qube

Actions from last AGM:

- None arising

Minutes from last AGM:

- Minutes accepted as a true and accurate record.

Director's Report for April 2020 to March 2021, presented by Ian Follington:

Summary of points covered:

- Developed and implemented Covid support package for local businesses including:
 - Providing grant support,
 - Assisting businesses with new restrictions
 - On-line promotion of businesses,
 - Virtual marketplace and
 - Safety signage in and around town centre
- Worked with Future Oswestry Group to help coordinate a Master Plan for Oswestry
- Partnered with Oswestry Town Council and Oswestry Borderland Tourism to secure £12,000 to clean town centre streets and updated town maps for visitors and local businesses
- Continued to fund a targeted cleaning programme of “eye sores” and road signage around BID Area
- Implemented security patrols around the BID Industrial Areas
- BID driving development and implementation of new Traffic Regulation Orders:
 - Implemented for Mile Oak with parking restrictions and line markings
 - In process for Maes-y-Clawdd to stop unauthorised overnight truck parking
 - Church Street to introduce one-way system and “calm” to area for pedestrians
 - New restrictions for Bailey Head, Bailey Street, Albion and New Street to “calm” area for pedestrians
- Developed successful initiative to allow local businesses to use part of Festival Square for open area food and drinks service and seating.
- Completed installation of a footfall monitoring system that includes free WiFi for town centre
- Started planning process for two “digital totems” to provide information around the town centre promoting local businesses, services and events
- Engaged consultant to develop a business directory and map for BID Industrial Area to improve business recognition & navigation
- Continued to commission successful business sector focused videos to promote the full range of retail, hospitality and business services available over the BID Area
- Submission made to ‘Reverse Beeching Fund’ in March 2021 with BID support and Shropshire Council providing a Letter of Support.
- Continued to run well supported training courses for Levy Payers as part on ongoing programme

Treasurers Report, Andrew Clarke:

- Walked group through the Profit and Loss account, highlighting the breakdown of expenditure.
- Confirmed that micro-accounts have been filed at Companies house as Oswestry BID Limited in line with Government requirements.

Questions from attendees:

None raised.

Appointment Directors:

Ian Follington, confirmed the current list of Directors, before confirming that as per the Articles, three Directors (25% of Board) would be standing down. The following Directors were standing down:

- Duncan Tipton
- Tania McGee
- Mark Derham

The following Directors offered themselves for re-election:

- Duncan Tipton
- Tania McGee
- Mark Derham

Graeme Kirkham was also standing for election to the Board.

Vote

- Duncan Tipton, nomination seconded by Patrick Evans
- **Unanimously agreed**
- Tania McGee, nomination seconded by Tim Morris
- **Unanimously agreed**
- Duncan Tipton, nomination seconded by James Woodward
- **Unanimously agreed**

Graeme Kirkham provided some information about himself and his business interests in Oswestry before leaving the room.


Ian Follington asked everyone to vote as to whether they were happy for Graeme to join the Board.
- **unanimously agreed**

AOB

Ian Follington: Would like to note the contribution of Allister Moutrie and Julie Gibson, who both stood down from their roles as Directors in the last 12 months and thank them formally for their service.

Next AGM:

There being no further business, Ian Follington thanked everyone for attending and pronounced the meeting formally closed.


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Ian Follington, Chairman